

MINUTES
UTAH ARCHITECTS
LICENSING BOARD MEETING

April 11, 2008

Room 475 4th Floor 09:00 a.m.
Heber Wells Building
160 East 300 South
Salt Lake City, Utah

CONVENED 09:03 a.m.

ADJOURNED 10:15 a.m.

DOPL STAFF

David Stanley, *Division Director*
Ross Ford, *Associate Division of Director*
Dennis Meservy, *Bureau Manager*
Yvonne King, *Board Secretary*
Daniel T. Jones, *Investigation Supervisor*
Wayne Jeppson, *Investigations*

BOARD MEMBERS PRESENT

Jeanne Jackson, *Chair*
William Miller
Mary Bearnson
Jim Nielson
Hans Hoffman

VISITORS

Jeffrey Silvestrini
Roger VanFrank

MINUTES

William Miller made a motion to approve the December minutes as written. Mary Bearnson seconded the motion and all members voted in favor.

**ROGER VANFRANK/
JEFFREY SILVESTRINI**

Roger VanFrank with Jeffrey Silvestrini, an attorney, came before the board. VanFrank had done work on a garage on Browning Avenue in Salt Lake City that he considered to be incidental and within the scope of his license as an architect. The building department for Salt Lake City, however, required an engineer's stamp on the plans. Silvestrini showed a copy of a letter he had written to Orion Goff, the director of the Building Services and Licensing Division for Salt Lake City, in regards to an earlier incident on Shannon Street that involved the same issue. It appeared to VanFrank and Silvestrini that unqualified city employees were making the decision that VanFrank's work was not incidental and within the scope of his license.

The board from the information presented to them was of the opinion that the work in question was in fact incidental. It was also acknowledged that incidental as defined in the administrative rules could use additional clarification. This, however, was not an easy task. There had been already been a previous effort to clarify incidental in the administrative rules with the engineering board.

According to the board, building officials should have a review process that involves the architect or the city engineer. Cities and counties should have standards or guidelines that include the scope of practice for the licensee and phoning the author of the work. Jim Neilson made a motion to indicate there should be a policy in place for cities and counties to follow. Hans Hoffman seconded the motion and all members voted in favor.

According to Meservy, Larry Willey is the supervisor over the building inspectors for Salt Lake City and he would meet with him and provide him a copy of Silvestrini's letter.

WAYNE JEPPSON

Wayne Jeppson went through the opened and closed investigative cases for the year. According to Jeppson, seven cases are currently under investigation and nine cases have been closed since the beginning of the year.

EDUCATION/ENFORCEMENT FUND

The architect's education/enforcement fund was reviewed. The board discussed using the fund to put on some seminars possibly with the International Conference of Building Officials and The American Institute of Architects. Yvonne King was to e-mail an application for obtaining funds to Jeanne Jackson.

NCARB

Jackson and Nielson recently attended the Western Regional meeting of NCARB (National Council of Architectural Registration Boards) that was held in Colorado. Jackson at this meeting was elected to the executive committee for region six.

According to Jackson, the main topic of the meeting was the National Architectural Accrediting Board accreditation review. The Western Regional NCARB meeting next year will be held in Salt Lake. This would be an opportunity for all the board members to attend. Also, it was suggested for those that did attend that their registration fees be paid by the education/enforcement fund.

Miller made a motion to nominate Jackson to attend the annual NCARB conference (June 25-28, 2008) in Pittsburgh, Pennsylvania with funding from the education/enforcement fund. Miller amended his motion to include both Jackson and Dennis Meservy. Bearnson seconded the motion all members voted in favor.

Miller is chair of the NCARB committee on education and will be attending the conference with financial support from NCARB. Hans Hoffman as a new member of the board will also receive financial support from NCARB to attend the conference. The board needs to go over resolutions for the NCARB conference and will do this at the next board meeting in June.

The NCARB website needs to be updated to indicate that a Utah licensing applicant after completing the necessary education requirements can apply directly to NCARB to take the Architect Registration Exam (Utah Administrative Code R156-3a-303 (2)).

All business concluded meeting adjourned.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

(ss) Jeanne Jackson Date: June 13, 2008
Jeanne Jackson, Board Chair Signature

(ss) Dennis Meservy Date: June 13, 2008
Dennis Meservy, Bureau Manager Signature